

Important Instructions for Photo Upload

Photograph Image:

- Upload a high-quality colored photograph.
- The colored photograph must be a recent passport-style color picture.
- Dimensions: A passport size photograph with a 3.5 cm width and 4.5 cm height of the face.
- Format : jpg only
- Standard Print size : 3.5 cm X 4.5 cm (width X height)
- The size of the file should be between 20 kb-50 kb
- Background of Photo: White or a light color
- The face of the candidate must cover 60%-70% of the above-mentioned size of the photograph.
- Forehead, eyes, nose, and chin should be clearly visible. The main feature of the face should not be covered by hair of the head, any cloth, or any shadow.
- Both the ears MUST be visible in the photo.
- The photo should be without any cap/hat.
- For candidates who wear spectacles, photographs with glare on the glasses will not be accepted. If glare cannot be avoided, don't wear spectacles in the photo shoot. Avoid spectacles with dark and tinted glasses.
- The poor quality photographs may result in the rejection of the application form without a refund of the fee.

Samples photograph: Fig A



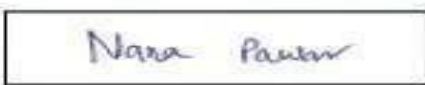
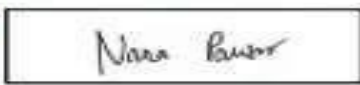
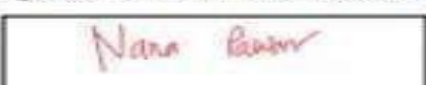
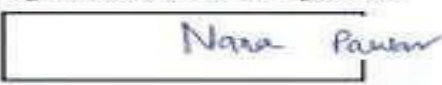
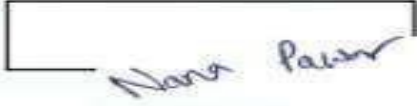
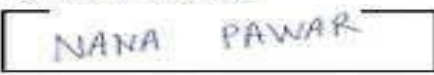
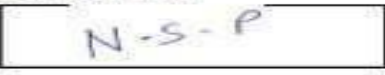
Important Instructions for Signature Upload

Signature Image

The essential specifications for signature are listed below:

- Take an A4 white paper.
- Draw a rectangular box with the following dimensions:
Breadth = 2 cm Width = 7 cm
- Sign with a black or dark blue ink pen within the box. The height or width of the signature should be at least 80% of the respective height or width of the rectangular box.
- A signature by any other person or in any other color will be rejected.
- Signature in all CAPITAL LETTERS will NOT be accepted.
- Format :jpg only
- Maximum Size: 160 X 560 pixels| Minimum Size: 80 X 280 pixels
- Dimensions 3.5 cm x 1.5 cm (preferred)
- The size of the file should be between (10 KB–50 KB)
- Ensure that the size of the scanned image is not more than 50 KB
- Get the digital image of your signature along with the box through a scanner.
- Crop the image to the border of the rectangular box and upload it.
- The signature will be used to put on the Hall Ticket, attendance sheet and wherever necessary.
- If the applicant's signature, on the exam day, does not match the signature on Admit Card, the applicant will be disqualified.

Sample Signature : Fig B

Acceptable signatures	
 	 
Unacceptable signatures	
 Signature in other than blue or black ink 	 Signature outside the rectangular box. 
 Signature is smaller in size. 	 
 Signature in dark background 	 Signature in typing. 
 Signature in CAPITAL 	 Signature in initial 

Important Instructions for Capture Live Photo

Live Photograph Image:

- **Allow Camera Access:** Allow the website to access your device camera when prompted.
- **Face the Camera:** Look directly at the camera and keep your head straight with a natural expression.
- **Clear Visibility:** Ensure your forehead, eyes, nose, chin, and both ears are clearly visible.
- **Proper Background & Lighting:** Use a plain white/light-coloured background with sufficient lighting and no shadows.
- **No Accessories:** Do not wear a cap, hat, mask, helmet, or tinted spectacles. Avoid glare on spectacles.
- **Capture & Confirm:** Keep the camera steady, capture a clear, sharp photograph, review it, and click “Confirm/Submit”.
- **If the captured photograph does not clearly show the candidate’s face or does not comply with the prescribed requirements, the registration may be cancelled.**

Live Image – Click to Upload			
 	 	 	 
Clear and well lit face	Face in center	Full face visible	Plain background
Ref : Live Image – Not Acceptable			
  Smaller in size (Not matching with specified size of 35 mm width x 45 mm height)	  Wearing coloured glasses or sunglasses	  Shadow on face	
  Improper background and side view	  Blank Image Not facing the camera	  Photo taken in dark background	
  Distorted Face	  Face covered with Mask	  Blurred image	